



Head Teacher: **Grace Mullally**

DfE number: **312/6063**

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08<sup>th</sup> of September 2026

### **Mobile Phones in School**

**Dear Parents and Carers,**

As part of our commitment to providing a calm, safe and focused learning environment, Hillingdon Manor School is updating its arrangements regarding mobile phones and smart devices in line with the The Department for Education's statutory guidance. We are currently in the process of reviewing our mobile phone policy, however in line with the DfE statutory guidance that schools should be **mobile phone-free environments by default** and that pupils should not have access to mobile phones during the school day, including lessons, breaktimes and lunchtimes, we would like to share the following information.

To support this guidance and minimise distractions to learning, all pupils who bring a mobile phone to school will be required to:

- Switch the phone off before entering the school building.
- Hand the phone directly to a member of SLT at the school office on arrival.
- Collect the phone from an SLT member at the school office at the end of the school day.

Phones will be stored securely during the day. However, the school cannot accept responsibility for phones that are not handed in and are brought onto site contrary to new statutory guidance and school expectations. We recognise that some families wish their child to carry a mobile phone when travelling to and from school. Our arrangements allow pupils to do this whilst ensuring compliance with current guidance and maintaining a positive learning environment. Research and government guidance highlight the benefits of reducing access to mobile phones during the school day, including improved concentration, wellbeing, social interaction and behaviour.

Any pupil found in possession of a mobile phone during the school day without prior agreement from the school will have the device confiscated by SLT and parents and carers will be contacted.

Where a pupil requires access to a device for medical needs, safeguarding reasons or other exceptional circumstances, arrangements will be agreed individually with the school. We appreciate your support in helping us create a positive environment where pupils can focus on learning, relationships and wellbeing.

If you have any questions regarding these arrangements, please do make contact.

Yours sincerely,

*Claire Stapleton*

**Deputy Headteacher and DSL**