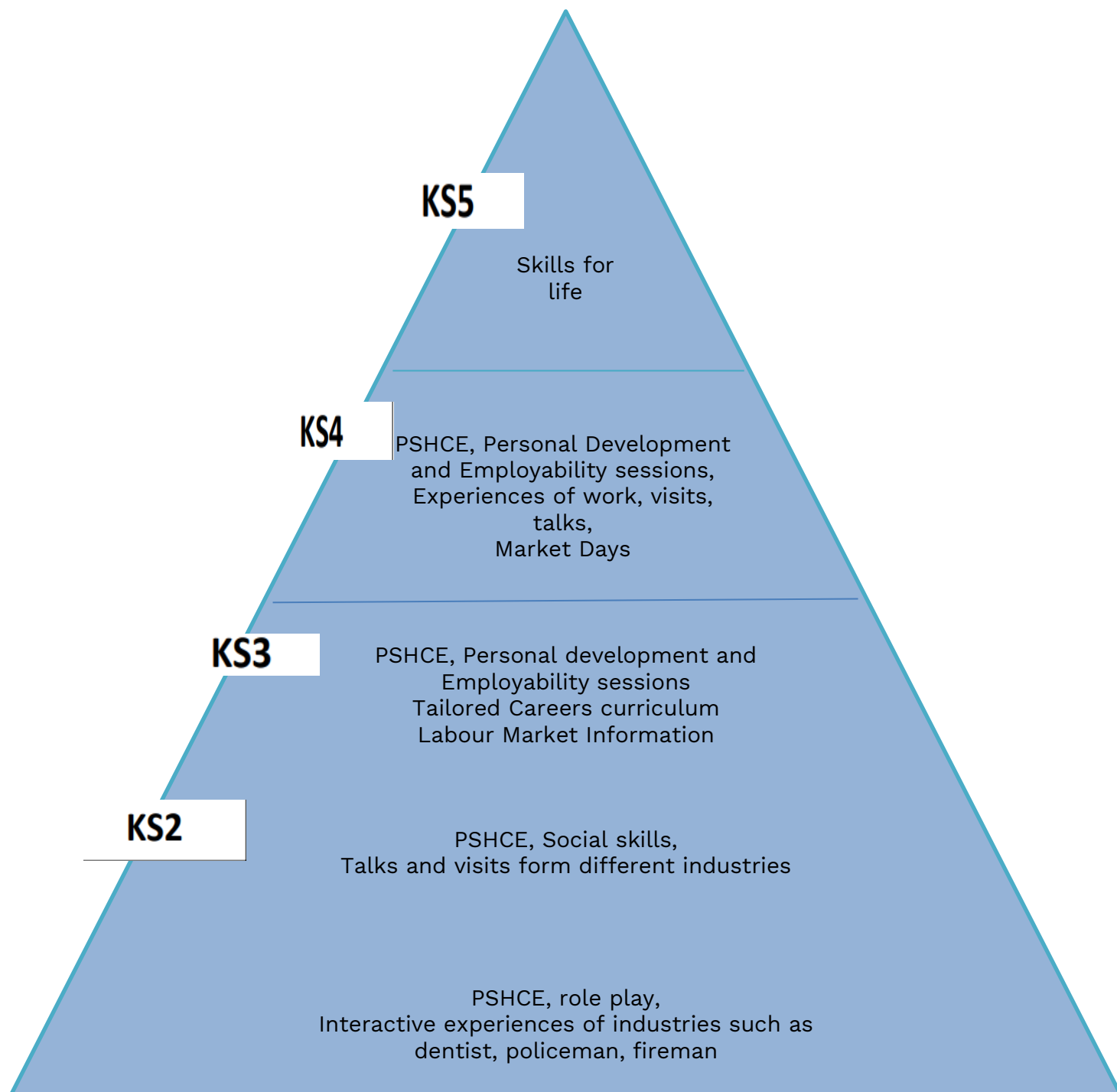




**Outcomes
First
Group.**

Hillingdon Manor School

Careers Programme



Key stage/year group		Careers content
KS2		Personal Development Carousel (play based) – Role Play Industry Talkers (Dentist, Firefighter, Truck driver et
KS3	Year 7	<p>Access to:</p> <ul style="list-style-type: none"> ➤ PSCE – exploring the world of work ➤ Impartial careers advice ➤ Regularly updated posters and interactive displays with focussed career themes ➤ Careers embedded into the curriculum ➤ Access to careers resources: interactive board games, workbooks as well as online resources such as https://icould.com/explore/ , https://www.bbc.co.uk/bitesize/careers) ➤ At least one meaningful encounter with an employer ➤ Industry speakers ➤ Market Day events ➤ Assemblies ➤ ‘Out in the Community’ class trips ➤ Visits to work places and enterprise activities such as National Enterprise Challenge
	Year 8	<p>Access to:</p> <ul style="list-style-type: none"> ➤ PSCE – exploring the world of work ➤ Impartial careers advice ➤ Regularly updated posters and interactive displays with focussed career themes ➤ Careers embedded into the curriculum ➤ Access to careers resources: interactive board games, workbooks as well as online resources such as https://icould.com/explore/ , https://www.bbc.co.uk/bitesize/careers) ➤ At least one meaningful encounter with an employer ➤ Industry speakers ➤ Market Day events ➤ Assemblies ➤ ‘Out in the Community’ class trips ➤ Visits to work places and enterprise activities such as National Enterprise Challenge
	Year 9	<p>Access to:</p> <ul style="list-style-type: none"> ➤ PSCE – exploring the world of work ➤ Impartial careers advice ➤ Regularly updated posters and interactive displays with focussed career themes ➤ Careers embedded into the curriculum ➤ Access to careers resources: interactive board games, workbooks as well as online resources such as https://icould.com/explore/ , https://www.bbc.co.uk/bitesize/careers) ➤ At least one meaningful encounter with an employer ➤ Industry speakers ➤ Market Day events

		<ul style="list-style-type: none"> ➤ Assemblies ➤ ‘Out in the Community’ class trips ➤ Labour Market Information ➤ Options evenings ➤ Visits to work places and enterprise activities such as National Enterprise Challenge
KS4	Year 10	<p>Access to:</p> <ul style="list-style-type: none"> ➤ PSCE – exploring the world of work ➤ Impartial careers advice ➤ Regularly updated posters and interactive displays with focussed career themes ➤ Careers embedded into the curriculum ➤ Access to careers resources: interactive board games, workbooks as well as online resources such as https://icould.com/explore/ , https://www.bbc.co.uk/bitesize/careers) ➤ At least one meaningful encounter with an employer ➤ Industry speakers ➤ Market Day events ➤ Assemblies ➤ ‘Out in the Community’ class trips ➤ Visits to work places and enterprise activities such as National Enterprise Challenge ➤ CV and personal statement writing ➤ Talks and quizzes about FE options (such as apprenticeships, supported internships) ➤ Taster days in the Hillingdon Manor School Skills for Life Programme or work experience
	Year 11	<p>Access to:</p> <ul style="list-style-type: none"> ➤ PSCE – exploring the world of work ➤ Impartial careers advice ➤ Regularly updated posters and interactive displays with focussed career themes ➤ Careers embedded into the curriculum ➤ Access to careers resources: interactive board games, workbooks as well as online resources such as https://icould.com/explore/ , https://www.bbc.co.uk/bitesize/careers) ➤ At least one meaningful encounter with an employer ➤ Industry speakers ➤ Market Day events ➤ Assemblies ➤ ‘Out in the Community’ class trips ➤ Visits to work places and enterprise activities such as National Enterprise Challenge ➤ CV and personal statement writing ➤ Talks and quizzes about FE options (such as apprenticeships, supported internships) ➤ Taster days in the Hillingdon Manor School Skills for Life Programme or work experience ➤ Duke of Edinburgh ➤ Mock employer interview ➤ CV and personal statement writing

		<ul style="list-style-type: none"> ➤ Application forms and letters of application ➤ Visits to facilitate transition, including FE encounters ➤ Encounters with FE settings and an understanding of options available
KS5	Year 12	<p>Access to:</p> <ul style="list-style-type: none"> ➤ PSCE – exploring the world of work ➤ Impartial careers advice ➤ Regularly updated posters and interactive displays with focussed career themes ➤ Careers embedded into the curriculum ➤ Access to careers resources: interactive board games, workbooks as well as online resources such as https://icould.com/explore/ , https://www.bbc.co.uk/bitesize/careers) ➤ At least one meaningful encounter with an employer ➤ Industry speakers ➤ Market Day events ➤ Assemblies ➤ ‘Out in the Community’ class trips ➤ Visits to work places and enterprise activities such as National Enterprise Challenge ➤ CV and personal statement writing ➤ Talks and quizzes about FE options (such as apprenticeships, supported internships) ➤ Taster days in the Hillingdon Manor School Skills for Life Programme or work experience ➤ Duke of Edinburgh ➤ Mock employer interview ➤ CV and personal statement writing ➤ Application forms and letters of application ➤ Visits to facilitate transition, including FE encounters ➤ Encounters with FE settings and an understanding of options available
	Years 13/14	<p>Access to:</p> <ul style="list-style-type: none"> ➤ PSCE – exploring the world of work ➤ Impartial careers advice ➤ Regularly updated posters and interactive displays with focussed career themes ➤ Careers embedded into the curriculum ➤ Access to careers resources: interactive board games, workbooks as well as online resources such as https://icould.com/explore/ , https://www.bbc.co.uk/bitesize/careers) ➤ At least one meaningful encounter with an employer ➤ Industry speakers ➤ Market Day events ➤ Assemblies ➤ ‘Out in the Community’ class trips ➤ Visits to work places and enterprise activities such as National Enterprise Challenge ➤ CV and personal statement writing ➤ Talks and quizzes about FE options (such as apprenticeships, supported internships)

		<ul style="list-style-type: none"> ➤ Taster days in the Hillingdon Manor School Skills for Life Programme or work experience ➤ Duke of Edinburgh ➤ Mock employer interview ➤ CV and personal statement writing ➤ Application forms and letters of application ➤ Visits to facilitate transition, including FE encounters ➤ Encounters with FE settings and an understanding of options available ➤ Sign up for Alumni and Destinations Data
--	--	---

The Careers Programme has the explicit backing of the Senior Leadership Team and is approved by the Head Teacher

The following people have responsibility for this Careers Policy:

- Marcel Balaban: Lead Careers Teacher
 - Email: marcel.balaban@hmschool.org.uk
 - Telephone: 01895 813679
- Mitzi Smith: EHCP & Transition Officer
 - Email: mitzi.smith@hmschool.org.uk
 - Telephone: 01895 813679
- School Governor for Careers: Peter Marshall, Acting Reginal Director
 - Email: Peter.Marshall@ofgl.co.uk
 - Telephone: 07799 746061

Date written: September 2024

Last reviewed: January 2026

Next review date: September 2026 and then annually