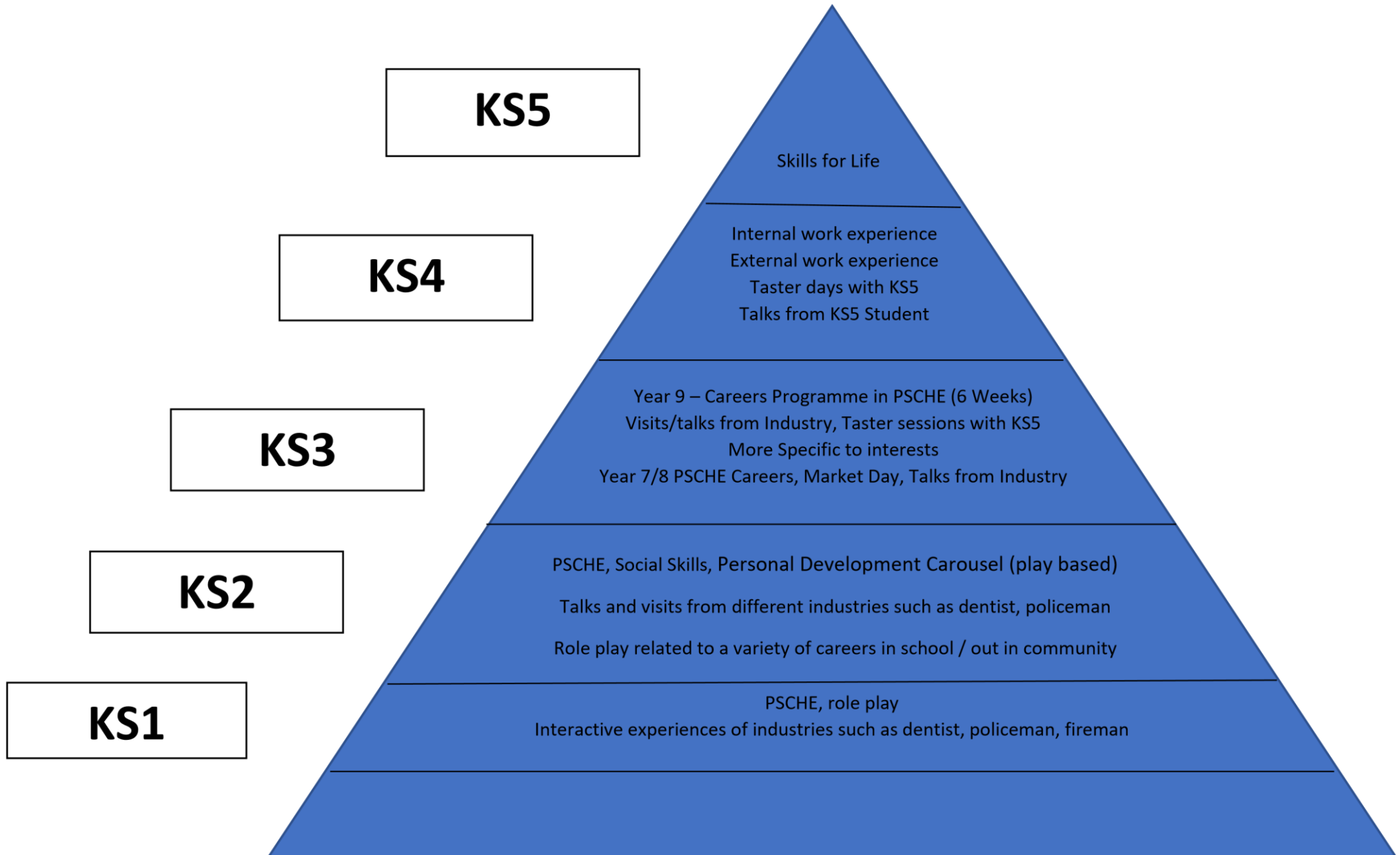


Careers Programme Hillingdon Manor School



Careers Programme 2025-26

Key Stage/Year Group		Career's Programme
<i>Across all Year Groups</i>		
EYFS		Interactive experiences of industries (Dentist, Firefighter, Truck driver etc)
KS1		Interactive experiences of industries (Dentist, Firefighter, Truck driver etc)
KS2		Personal Development Carousel (play based) – Role Play Industry Talkers (Dentist, Firefighter, Truck driver etc)
KS3	Year 7	<p>Access to:</p> <ul style="list-style-type: none"> • PSICHE (4-6-week block) – exploring the world of work • Impartial careers advice • Regularly updated posters and interactive displays with focussed career themes • Careers embedded into the curriculum • Access to careers resources (physical activities, such as Panjango as well as online resources such as icould.com, BAFTA career quizzes) • At least one meaningful encounter with an employer • Industry speakers • Market Day events • Visits to work places and enterprise activities such as National Enterprise Challenge
	Year 8	<p>Access to:</p> <ul style="list-style-type: none"> • PSICHE (4-6-week block) – exploring the world of work • Impartial careers advice • Regularly updated posters and interactive displays with focussed career themes • Careers embedded into the curriculum

		<ul style="list-style-type: none"> • Access to careers resources (physical activities, such as Panjango as well as online resources such as icould.com, BAFTA career quizzes) • At least one meaningful encounter with an employer • Industry speakers • Market Day events • Visits to work places • Visits to work places and enterprise activities such as National Enterprise Challenge
	Year 9	<p>Access to:</p> <ul style="list-style-type: none"> • PSCE (4-6-week block) – exploring the world of work • Impartial careers advice with a focus on preparation for adulthood • Regularly updated posters and interactive displays with focussed career themes • Careers embedded into the curriculum • Career's Project/Days/Fayre. Options evening, including information on FE settings, T Levels, Apprenticeships and Internship routes. • Access to careers resources (physical activities, such as Panjango as well as online resources such as icould.com, BAFTA career quizzes) • At least one meaningful encounter with an employer • Industry speakers and presentations – tailored, where possible, to student interest. • Taster days in the Hillingdon Manor In tern Programme • Market Day events • Visits to work places • Options evenings • Visits to work places and enterprise activities such as National Enterprise Challenge • Labour Market Information • A minimum of one (follow up individual or group work) with Transition Officer.
KS4	Year 10	<p>Access to:</p> <ul style="list-style-type: none"> • PSCE (4-6-week block) – exploring the world of work • Impartial careers advice with a focus on preparation for adulthood

		<ul style="list-style-type: none"> • Regularly updated posters and interactive displays with focussed career themes • Careers embedded into the curriculum • Access to careers resources (physical activities, such as Panjango as well as online resources such as icould.com, BAFTA career quizzes) • At least one meaningful encounter with an employer • Industry speakers and presentations – tailored, where possible, to student interest. • Taster days in the Hillingdon Manor School Skills for Life Programme or work experience • Market Day events • Career’s Project/Days/Fayre. Options evening, including information on FE settings, T Levels, Apprenticeships and Internship routes. • Local Business Engagement/Community Project • Visits to work places and enterprise activities such as National Enterprise Challenge • Labour Market Information • CV and personal statement writing • Talks and quizzes about FE options (such as apprenticeships, supported internships)
	Year 11	<p>Access to:</p> <ul style="list-style-type: none"> • PSCE (4-6-week block) – exploring the world of work • Impartial careers advice with a focus on preparation for adulthood • Targeted guidance for those at risk of NEET • Regularly updated posters and interactive displays with focussed career themes • Careers embedded into the curriculum • Access to careers resources (physical activities, such as Panjango as well as online resources such as icould.com, BAFTA career quizzes) • At least one meaningful encounter with an employer • At least one meaningful experience of a workplace or community based setting • Industry speakers and presentations – tailored, where possible, to student interest • Access to the Hillingdon Manor School Intern Programme or external work experience
		<ul style="list-style-type: none"> • Market Day events

		<ul style="list-style-type: none"> • Career's Project/Days/Fayre. Options evening, including information on FE settings, T Levels, Apprenticeships and Internship routes. • Local Business Engagement/Community Project • National Citizenship Service • Visits to facilitate transition, including FE encounters • Duke of Edinburgh • Mock employer interview • CV and personal statement writing • Application forms and letters of application • Labour Market Information • Talks and quizzes about FE options (such as apprenticeships, supported internships) • Encounters with FE settings and an understanding of options available

KS5	Year 12	<p>Access to:</p> <ul style="list-style-type: none"> • PSICHE (4-6-week block) – exploring the world of work • Impartial careers advice with a focus on preparation for adulthood • Regularly updated posters and interactive displays with focussed career themes • Careers embedded into the curriculum • Access to careers resources (physical activities, such as Panjango as well as online resources such as icould.com, BAFTA career quizzes) • At least one meaningful encounter with an employer • At least one meaningful experience of a workplace or community based setting • Industry speakers and presentations – tailored, where possible, to student interest. • Access to the Hillingdon Manor School Intern Programme or external work experience • Market Day events • Career’s Project/Days/Fayre. Options evening, including information on FE settings, T Levels, Apprenticeships and Internship routes. • Local Business Engagement/Community Project • National Citizenship Service • Visits to facilitate transition, including FE encounters • Duke of Edinburgh • Mock employer/college interview • CV and personal statement writing • Application forms and letters of application • Labour Market Information • Talks and quizzes about FE options (such as apprenticeships, supported internships) • Encounters with FE settings and an understanding of options available
	Yr 13/14	<p>Access to:</p> <ul style="list-style-type: none"> • PSICHE (4-6-week block) – exploring the world of work • Impartial careers advice with a focus on preparation for adulthood • Regularly updated posters and interactive displays with focussed career themes • Careers embedded into the curriculum
		<ul style="list-style-type: none"> • Access to careers resources (physical activities, such as Panjango as well as online resources such as icould.com, BAFTA career quizzes)

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| | <ul style="list-style-type: none"> • At least one meaningful encounter with an employer • At least one meaningful experience of a workplace or community based setting • Industry speakers and presentations – tailored, where possible, to student interest. • Access to the Hillingdon Manor School Intern Programme or external work experience • Market Day events • Career’s Project/Days/Fayre. Options evening, including information on FE settings, T Levels, Apprenticeships and Internship routes. • Local Business Engagement/Community Project • National Citizenship Service • Visits to facilitate transition, including FE encounters • Duke of Edinburgh • Mock employer/college interview • CV and personal statement writing • Application forms and letters of application • Labour Market Information • Talks and quizzes about FE options (such as apprenticeships, supported internships) • Encounters with FE settings and an understanding of options available • UCAS • Sign up for Alumni and Destinations Data |
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The Careers Programme has the explicit backing of the Senior Leadership Team and is approved by the Board of Governors.

The following people have responsibility for this Careers Policy:

Lorna Davies-Bailey: Regional Director

Email: Lorna.Davies-Bailey@ofgl.co.uk

Telephone: 01895 813679

Mitzi Smith: EHCP & Transition Officer

Email: mitzi.smith@hmschool.org.uk

Telephone: 01895 813679

[To be assigned]: School Governor for Careers

Email:

Telephone:

Date written: January 2021

Last Reviewed: January 2025

Next review date: September 2025 (next academic year)